



Go to **Tools > Options > Advanced setting > Hotkeys**
 Check the "Enable Keyboard shortcuts" option. For each "Action" you want to enable" simply check the boxes in the "Active" section.

To set up a custom hotkey for the undefined "Actions" select the Action and click on the "Change selected shortcut" button.

Call Related

Alt-PgUp	Answers a call
Ctrl-Alt-PgUp	Answers a call with video
Alt-PgDn	Reject/Hang up call

Quickfilter

F6	Jump to Quickfilter
Escape	Clear Quickfilter

Main Window:

Ctrl+E	Switch between Events History and Contact List
Ctrl+U	Show/Hide Offline Contacts
Ctrl+W	Hide Main Skype Window
Ctrl+Q	Quit Skype

Chat Window:

Ctrl+F	Find/Search this Chat
F3/Shift-F3	Find Next/Previous Match (use after Ctrl+F)
Ctrl+W	Close/Hide Chat Window

Chat commands

/add skypeName	add the specified Skype Name to this chat (example: "/add john")
/help	list available system commands
/topic newtopic	change chat topic to "newtopic"
/me something	others will see an action that you perform (example: "John smiles")
/history	show full history for the chat (you can then review and search it)
/find text	find messages containing "text" in the chat
/fa or /	repeat last search
/alertsoff	disable new message alerts for this chat. Useful if you don't want chat window to pop up or the taskbar entry to blink for this chat, but would still like to be "connected" to it.
/alertson or /alertson text	restore default behaviour, to be notified when new messages are posted. If you use "/alertson text", you are notified only when a message contains "text".
/leave - leave the chat	leave the chat (does the same as clicking the "Leave" button on toolbar.

Skype Hidden Emoticons

Smiley	Name	Shortcut	Smiley	Name	Shortcut
	Mooning	(mooning)		Headbang	(headbang)(banghead)
	Finger	(finger)		Bug	(bug)
	Bandit	(bandit)		Fubar	(fubar)
	Drunk	(drunk)		Poolparty	(poolparty)
	Smoking	(smoking)(smoke)(ci)		Swearing	(swear)
	Toivo	(toivo)		TMI	(tmi)
	Rock	(rock)		Heidy	(heidy)